

Network Update

February 28, 2017

EOTC Guidelines Amended following Coroner Recommendations

The Ministry of Education last week advised of an update to the EOTC Guidelines (2016), Bringing the Curriculum Alive. The advice was published in the Ministry Bulletin for SCHOOL LEADERS He Pitopito Kōrero [ISSUE No. 65](#).

The amendment comes as a result of a coroner recommendation concerning driver fatigue. See the coroner recommendations in the above link.

The Ministry subsequently amended the guidelines to include a further consideration for inclusion in a school transport policy. That: *"Due consideration be given that there should be an observer in the vehicle who is awake at all times and observant of the driver and driver fatigue."* (Page 39, para. 149).

In the Bulletin the Ministry asks that schools consider a review of their transport policies in light of the recommendations.

Implications for currency

Amendments to the guidelines such as described above fall in line with the legal expectation that workplace systems are current with accepted good practice.

The ability of schools to keep up to date with this kind of change is challenging. Effectively, no copy of the guidelines is current except for the single copy on [TKI](#). Many schools, however, will already have hard copies in circulation or electronic copies that have been downloaded onto local servers.

EONZ urges schools to set up a workable system to ensure the guidelines being used are current. From this end, EONZ will:

- Always directly notify the network of amendments to the guidelines and other good practice updates.
- Keep a Guidelines update log on the EONZ website for reference. The log is easily found linked directly off the National EOTC Coordinator Database website homepage.

Go to the Guidelines update log [here](#).

- Recommend to the Ministry a form of guidelines version control that is identifiable on TKI, and
- Recommend to the Ministry that the Guidelines can be opened online (currently, this can only occur after a copy has been downloaded).

The speed with which good practice changes in this way highlights the value of the National EOTC Coordinator Database. We encourage you to promote the database network to colleagues in your professional networks and encourage registration.

What you can do to keep current with the Guidelines

- Write your download date somewhere clearly on the front cover of any printed and electronic copies You can write onto PDF's - the file information date is not particularly visible if not in the habit of checking for currency
- Go to the EONZ [EOTC Guidelines update log](#) and add any new updates to the correct page of existing hard or electronic copy

- If you are in school or where there may be multiple copies, develop a system to make sure all copies stay updated
- Flag currency clearly on the front cover. Add the TKI address, www.eotc.tki.org.nz/EOTC-home/EOTC-guidelines.
- Change your currency mind set

Database homepage www.eotc.org.nz

This e-mail was sent to you because your e-mail address is registered with the National EOTC Coordinator Database as representative of your school.

As part of good practice EOTC management please ensure the school remains current on the database. To update the school's registration [click here](#).

If you have any questions or the school wishes to unsubscribe to the database, please email office@eonz.org.nz or call [+64 3 327 9551](tel:+6433279551)

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