

Network Update

9 March 2018

Please find the following items for your attention.

All updated forms and templates referred to below can be downloaded [here](#) or from Appendix 4 on [TKI](#).
All changes are also documented in the [Version Control](#) document on TKI.

Updates to Tool Kit forms

- Form 2:** (12.02.18) This is now called **EOTC Risk Assessment and Supervision**. Content from the earlier version of Form 3, EOTC Event Competency Requirements and Staffing, has been added.
- Form 3:** (12.02.18) This is a new form called **EOTC Standard Operating Procedures**. It carries a day tramp example.
- Forms 4 & 12:** (12.02.18) Additions to cover driver's licence information have been added to **Form 4. EOTC Volunteer Assistant Agreement** and **Form 12. EOTC Drivers and Passenger Permission**.

Updates to SMP Template (version 1.4)

- Addition of a 'yellow' explanation note on page 26
- Form name changes *Risk Assessment form* to *Risk Assessment and supervision form* throughout the document.
- Addition of Assessing Likelihood, Assessing Severity tables page 20
- Change to the Risk Assessment Matrix, page 21, from a 4 by 4 table to a 5 by 5 table to align more closely with the MOE guidance in HSWA, A practical guide for boards of trustees and school leaders page 57.
- Additional information added to the Risk levels table page 21
- Definitions moved to page 22.
- Addition of Standard Operating Procedures, page 26.

EOTC PLD for 2018

Check the workshop dates, locations and registrations for the following PLD:

- [EOTC and Effective Management Systems](#) 2-day PLD for teachers new to EOTC and schools that have not reviewed their processes to align with current good practice
- [Embedding good practice for EOTC](#) 1-day PLD for schools with existing systems in place and a good understanding of current Ministry of Education guidelines.
- [Place-responsive approaches to Outdoor Education](#) A contemporary approach to development and implementation of junior camp and senior outdoor education.

Qualification subsidies available

Check out the available Ministry of Education-supported qualification subsidy for practising teachers [here](#).

If you are in school, please share this information with your EOTC Coordinator. If your school has not yet signed up, make sure that person does, as currency with the database provides schools with updated good practice information relevant to their role. To register, [click here](#). If you have any questions or wish to unsubscribe from receiving these emails, please contact office@eonz.org.nz.

This is an email from Education Outdoors New Zealand, 354 Tram Road, R D 2 Kaiapoi 7692, New Zealand. Copyright © 2016 - Education Outdoors New Zealand, All Rights Reserved