**SOP Standard/Safe Operating Procedures – a group planning tool**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Activity:  Location(s):  Duration: | #participants:  # leaders/supervisors:  # supervision structure: | | Key Outcomes (key words): | |
| **What will be done (& by whom?)** | | | | |
| Before | | During | | After |
|  | |  | |  |
| Front of Mind Hazards (From RAS[[1]](#footnote-1), Med-High Residual Risk Rating):  Location/Event Specific Information:  (may attach a location map or draw PTO) | | | Equipment – individual, group, safety  Emergency assistance contacts: | |

1. Risk Assessment and Supervision Planning Form [↑](#footnote-ref-1)